

May 11, 2004

Held _____

OPENING OF THE MEETING

Mr. Corman called the meeting to order at 6:03 PM with all Board members in attendance. Mr. Fiedeldey motioned to appoint David Foglesong as acting clerk for the purpose of recording the minutes until Mrs. Harlow arrives. Mrs. Rielage provided the second

Mr. Corman "Aye"

Mr. Fiedeldey "Aye"

Mrs. Rielage "Aye"

EXECUTIVE SESSION

Mr. Reuter requested the Board go into executive session for the purpose of discussing pending litigation and personnel matters. Mrs. Rielage made such motion and Mr. Fiedeldey provided the second

Mr. Corman "Aye"

Mr. Fiedeldey "Aye"

Mrs. Rielage "Aye"

Mr. Corman reconvened the meeting for the purpose of the regular meeting at 7:05 PM. Mrs. Harlow joined the Board at this time

Pledge - Invocation

Pastor Van Cochrane of the Vineyard Church Northwest presented the Invocation. The Pledge of Allegiance was lead by Boy Scout Troop 640 from Pleasant Run.

APPROVAL OF THE MINUTES

Mr. Fiedeldey moved to approve the minutes from the April 27, 2004, regular meeting of the Board of Trustees and the May 5, 2004, special meeting of the Board. Mrs. Rielage provided the second. Without discussion, the roll was called:

Mr. Corman "Aye"

Mr. Fiedeldey "Aye"

Mrs. Rielage "Aye"

Presentations**RECOGNITION**

The Board honored Aaron Meyer, Corey Paulson, and Nick Vliege for their quick response to a toddler falling in to a swimming pool on April 3, 2004. Mr. Meyer was in attendance.

SLOW DOWN TO GET AROUND

Mr. Larry Stone from Rumpke Corporation presented their new program "Slow Down to Get Around." The program was created in an effort to educate the public after the incidents involving the death and injury of Rumpke drivers. The program reminds people to slow down as they approach a service vehicle to pass. Mr. Stone requests that the Township promote the program with staff training and by placing reminder stickers on the rear of appropriate vehicles

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Mr. Corman read resolution #17-04, "Resolution Supporting Slow Down to Get Around Program " A motion to adopt the resolution was made by Mrs Rielage and seconded by Mr. Fiedeldey

Mr. Corman "Aye"

Mr. Fiedeldey "Aye"

Mrs. Rielage "Aye"

SHERIFF'S REPORT

Sgt. Scudder with the Hamilton County Sheriff's Department gave the monthly report to Chief Sarver

TRUSTEES' REPORT

Trustee Diana Lynn Rielage

Mrs. Rielage read a letter from the Newark Division of Police, thanking our police department for the time and information provided during their visit. They specifically thanked Officer Jennifer Maushsher, Officer Doug LaMay, and Deputy Leonard McGaha for being honest and forthright in their comments.

Mrs. Rielage asked that a resolution be prepared to honor Dr. Cheryl Gabe who is retiring from Northwest Local School District

Mrs. Rielage has prepared a statement for Pastor Jones. She reserves the right to present this statement should he arrive this evening.

Trustee Bernard Fiedeldey, Jr.

Mr. Fiedeldey noted an article in The Cincinnati Enquirer about "Money is tight in Green Township " He does not want this to happen in Colerain Township and feels competitive bidding will save money. He requested a resolution be prepared to address this because Boards come and go. He asked Mr. Reuter to prepare this for the next meeting.

Mr. Corman wants to give this some thought. He said that it is the responsibility for others to set their own criteria. Mr. Fiedeldey feels that this resolution is prudent from business standpoint and wonders why if they support the directive, they do not support the resolution. Mrs. Rielage does not see a reason for resolution.

Trustee Keith N. Corman

Mr. Corman received an e-mail from Cathy Foley of Yeatman Road. In light of the capture of Matt Maupin, she would like yellow ribbons on the streets. Mr. Corman would like to contact her about this, but has not had success in reaching her.

On June 13, 2004, Friendship Baptist Church will celebrate their 55th anniversary. Mr. Corman would like a proclamation prepared to commemorate this occasion.

Mr. Corman received a phone call from officials in Aurora, Indiana. They would like to meet with Mr. Corman to learn about the tornado shelter in Colerain Park as well as economic growth in Colerain Township.

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LIEUTENANT SWEARING-IN CEREMONY

Chief Sarver swore-in Sergeants Dan Meloy and Mark Unger as the Township's new Lieutenants. The new Sergeants' wives pinned on their new badges and posed for family pictures. A photo was also taken by the *Northwest Press*.

CITIZEN'S ADDRESS

Mr. Stone, on behalf of Rumpke Corporation, wished to thank Frank Birkenhauer for his assistance in finding office space for the company at 9600 Colerain Ave. Rumpke was glad to find suitable space in the Township.

UNFINISHED BUSINESS**POLICE DEPARTMENT****Request to Fill Vacant Sergeant Positions**

Because of the promotion of two sergeants to the rank of lieutenant, we now have two sergeant positions open. Chief Sarver reported that the promotion process is now complete and the new sergeants are Chris Phillips and Doug LeMay. Their pay rate will be \$26.39/hour for the probationary year. The promotional ceremony will occur at the May 25, 2004, meeting and the promotions will be effective June 6, 2004.

Mrs. Rielage moved to accept the promotions and Mr. Fiedeldey provided the second. With no discussion, the roll was called:

Mr. Corman "Aye"
Mr. Fiedeldey "Aye"
Mrs. Rielage "Aye"

LEGAL**Vicious Dog Control Resolution**

Mr. Reuter said the resolution is not breed specific, but is directed toward breed behavior. The resolution is intended to supplement the Ohio Revised Code. The resolution requires registration with the township and training of the dog and owner if the dog is determined to be vicious.

Mr. Reuter read resolution #18-04, "Resolution Requiring Registration and Training of Vicious Dogs, and Education of their Owners."

Mrs. Amy Ewald, 3386 Grove Wood Drive noted two corrections on behalf of the committee. Section 2, #7, should say "an organization recognized by the American Kennel Club"; and Section 6, A should say "date or circumstances." She asked if section 5 applies to rescue or "foster care" organizations.

Mr. Corman asked for Citizen Address and there was none. He then asked for comments from the Board.

Mr. Fiedeldey said that much of the work falls on the Police Department and would like to be sure the Department can handle the workload. Chief Sarver said that he does not expect the day-to-day activity to be burdensome. The Department will start a file and will follow each through the court system.

Mr. Fiedeldey asked if we want to have a problem extend for 120 days. Mrs. Ewald said that goes back to the Canine Good Citizenship test, which is not always easy to find. Mr. Fiedeldey said that people should be able to offer a show of good faith in one month. Lisa Warren of Yeatman Road said that it

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sometimes takes three months to get in to a training class. Mr. Reuter said that it is important to remove the incentive to go to court because it is less expensive.

Mr. Ewald said that the committee's changes have been made to their satisfaction. He thanked the Trustees and fellow committee members for their assistance and resources. The committee would like to revisit the issue in six to nine months.

Mr. Corman said that the resolution's effective date is today; Chief Sarver said there is usually a grace period of 30 days and that should be sufficient time to implement the process.

Mr. Corman made a motion to accept the resolution with the noted changes. Mrs. Rielage provided the second. The roll was called:

Mr. Corman "Aye"
Mr. Fiedeldey "Aye"
Mrs. Rielage "Aye"

NEW BUSINESS

FIRE DEPARTMENT

Change Order

Chief Smith reported that Turner Construction has requested a change order for fire station as an increase in the amount of \$267 for OKI Windows. This increase is for the aluminum doors with larger stiles to accommodate the hardware requirements. Mrs. Rielage motioned to approve the change order and Mr. Fiedeldey provided the second.

Mr. Corman "Aye"
Mr. Fiedeldey "Aye"
Mrs. Rielage "Aye"

Academy Site Visit

Every three years, the Academy of Medicine requires site visits with a review of operations at every fire/EMS organization providing advanced life support (paramedic services). Chief Smith reported that the Academy team conducted their visit and found everything to be in order.

Grants

On behalf of the Fire Department, Division Chief Greg Brown applied for and received a special grant from the Ohio Department of Public Safety to promote airway management. The grant amount is \$2,124.83.

Accreditation

Chief Smith will provide the Board with information regarding the cost of accreditation over the next few years. He will ask for the Board's authorization to proceed with the accreditation at the May 25 meeting.

Seasonal Employees

Chief Smith recommended the hiring of Will Ritter as first year fire hydrant employee at the rate of \$9.00/hour. Such motion was made by Mrs. Rielage and seconded by Mr. Fiedeldey.

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Mr. Fiedeldey asked what determines the rate of pay. Chief Smith said that it is based on a firefighter recruit's base pay. Chief Smith also presented aspects of the hydrant servicing positions that justified the pay rate, for example, the hazardous nature of the job and the significant responsibility involved: the hydrants must be serviced properly. He also said that position requires a level of maturity to function with very limited supervision.

Mr. Fiedeldey feels there is a disparity in pay rates and it should be fair across the board. Mr. Corman wants to be sure that we are not comparing apples and oranges, but feels it might not hurt to have a description of what people do. Mrs. Rielage noted that the employees of the summer parks program do not get paid as much. Mr. Snyder agreed that this needs to be looked at. Mr. Corman said that it is important, but not a priority.

Mr. Foglesong said this should go through his department. He noted that there are differences between seasonal and permanent part-time employees. They have different responsibilities and skill levels. Mr. Fiedeldey asked that this be prepared for the first meeting in June. With no further discussion, the roll was called.

Mr. Corman. "Aye"
Mr. Fiedeldey. "Aye"
Mrs. Rielage. "Aye"

PUBLIC WORKS

Extension of Storm Sewer Contract

Mr. Chapman reported that this is a work-as-needed contract for storm sewer work such as inventory, televising, cleaning, and flushing as needed. He requests that the board approve the continuation of the contract with Tele-vac Environmental. He said that we have about \$20,000 left on the contract and the Contractor has agreed to continue the contract as written.

Mrs. Rielage made the motion for approval and Mr. Fiedeldey provided the second.

Mr. Corman. "Aye"
Mr. Fiedeldey. "Aye"
Mrs. Rielage. "Aye"

Surplus Items for County Auction

Mr. Chapman requested approval to participate in the 2004 Hamilton County Engineer's public auction with items that have been replaced or are no longer needed. Mr. Chapman read Resolution #19-04. Mrs. Rielage moved to approve the resolution and Mr. Fiedeldey provided the second. Mr. Chapman said the Board has the lists of items from the Public Works, Senior Center, and Parks.

Mr. Fiedeldey asked about the snowplows on this list. Mr. Chapman said that these items have wear and tear and feels that they have no value to put on a new truck. With no further discussion, the roll was called:

Mr. Corman. "Aye"
Mr. Fiedeldey. "Aye"
Mrs. Rielage. "Aye"

Hunterston Subdivision Traffic Signs

The Public Works Department has received notice that the Hamilton County Administration has accepted Hunterston Subdivision, Sections 3A and 3B. Mr.

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Chapman said the Township will be replacing the white on green street name signs with the Township standard street name signs. Mr. Chapman asked for the Board's approval to establish stop signs, 25 MPH speed limit zones, no parking fire lane zones, and a no parking anytime zone as follows:

A stop sign:

- On Wemyss Drive at Huntergreen Drive on the southwest corner
- On Wemyss Drive at Kilbride Drive on the northeast corner
- On Glenapp Drive at Kilbride Drive on the southwest corner

A 25 MPH speed limit zone:

- On Huntergreen Drive from the north property line of 12108 Huntergreen Drive to the cul-de-sac, totaling 938 feet. This is a continuation of an existing 25 MPH zone.
- On Wemyss Drive from Huntergreen Drive to Kilbride Drive, totaling 967 feet
- On Kilbride Drive from the east property line of 12064 Kilbride Drive to the end, totaling 1,788 feet. This is a continuation of an existing 25 MPH zone.
- On Glenapp Drive from Kilbride Drive to end, totaling 154 feet

A no parking fire lane zone:

- On the east side of Huntergreen Drive, including the cul-de-sac from the north property line of 12108 Huntergreen Drive to 19 feet north of the south property line of 12191 Huntergreen Drive, for a total of 1,043 feet. This is a continuation of an existing fire lane zone.
- On the north then east side of Kilbride Drive from the east property line of 12064 Kilbride Drive to the end for a distance of 1,788 feet. This is a continuation of an existing fire lane zone.
- On the north side of Wemyss Drive from Huntergreen Drive to Kilbride Drive for a distance of 967 feet
- On the north side of Glenapp Drive from Kilbride Drive to the end, for a distance of 154 feet

A no parking anytime zone

- On the west side of Kilbride Drive, 37 feet south of the north property line of 12195 Kilbride Drive to the end, for a distance of 37 feet

Mrs. Rielage made a motion to approve the recommendations and Mr. Fiedeldey provided the second.

Mr. Fiedeldey questioned the replacing of street signs. He asked what has been done to ask the County Engineer to correct their rules so we do not have this in the future. He suggested that, as a Board, we send a letter to the Engineer to be receptive to each community's particular street signs. Mr. Corman suggested that the letter be addressed to Ted Hubbard and ask about the reasoning of the rule. Mr. Foglesong will draft such letter and pass it to the Board for signature. Without further discussion, the roll was called:

- Mr. Corman. "Aye"
- Mr. Fiedeldey. "Aye"
- Mrs. Rielage "Aye"

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Part-time Employees

Mr. Chapman requested the hiring of Rana Tavalai for the Public Works Department at a rate of \$11.00/hour. She has been filling-in for Debi Weller and will be working 20-40 hours per week, as needed and based on her availability.

Mrs. Rielage moved to approve the hiring and Mr. Fiedeldey seconded.

Mr. Corman. "Aye"

Mr. Fiedeldey. "Aye"

Mrs. Rielage. "Aye"

Phone Wires and Cable

Mr. Chapman request the Board's approval to have Cincinnati Bell install the outside wiring for \$3,570.00 and Time Warner Cable install the outside fiber optics for the computer and cable connections to the new Public Works Building for the amount of \$8,092.80.

Mrs. Rielage asked if this was part of the original proposal. Mr. Foglesong said this is external to the building and those contractors will not allow others to tap into their systems.

Mrs. Rielage moved to approve and Mr. Fiedeldey seconded.

Mr. Corman. "Aye"

Mr. Fiedeldey. "Aye"

Mrs. Rielage. "Aye"

SENIOR CENTER**Request to Solicit Roof Repair Proposals**

Mrs. Klosterman reported that the roof, which is original to 1982 building, has been patched and leaks are now appearing. She suggested that the shingles be removed and the roof taken to the felt on original portion of the building. She also would like the new shingles to match the shingles on the addition.

Mr. Fiedeldey asked that she also request a quote on a repair where new shingles are added over the old shingles.

Mrs. Rielage moved to approve the request to seek proposal and Mr. Fiedeldey seconded.

Mr. Corman. "Aye"

Mr. Fiedeldey. "Aye"

Mrs. Rielage. "Aye"

SERVICES**Vehicle Replacement**

Mr. Snyder requested approval to purchase a 2004 Ford 1-ton dump truck through the State Purchasing program for an amount no to exceed \$26,000.00 from 32 Ford.

Mrs. Rielage moved to approve the purchase and Mr. Fiedeldey seconded.

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Mr. Fiedeldey asked what color the dump bed is. Mr. Snyder said that it is black. He added that the vehicle would be used along the highways.

Mr. Corman. "Aye"
Mr. Fiedeldey "Aye"
Mrs. Rielage. "Aye"

Part-time Seasonal Hire

Mr. Snyder requested the hiring if Caleb Meloy as a part-time seasonal employee for the summer youth program with a starting rate of \$7.17 per hour, effective June 1, 2004.

Mrs. Rielage moved to approve the hiring and Mr. Fiedeldey offered the second.

Mr. Corman. "Aye"
Mr. Fiedeldey. "Aye"
Mrs. Rielage. "Aye"

ZONING

Weed Abatement Resolution

Mr. Spriggs read Resolution 20-04, a weed abatement resolution. Mrs. Rielage moved to approve the resolution and Mr. Fiedeldey offered the second.

Mr. Fiedeldey said that 3020 Shadycrest is on there every year. He asked if we need to wait until someone calls. Mr. Reuter said that we can only abate a nuisance, but we can set this property and others to a tickler system. Mr. Spriggs also said that we need to notify lien holders, which may increase over time. Mr. Corman suggested that we look into having faith-based groups work on these nuisances.

Mr. Corman. "Aye"
Mr. Fiedeldey. "Aye"
Mrs. Rielage. "Aye"

Request for Public Hearing ZA2004-01 Castrucci

Mr. Spriggs requested a public hearing on May 25, 2004, at 8:30 PM for case number ZA2004-01, at Steve Castrucci KIA/ISUZU. The applicant is proposing to remove approximately 2,500 s.f. for parking lot and construct a 2,223 s.f. service and parts addition. A public hearing was held before the Zoning Commission in April and the Commission voted unanimously to approve the request.

Mrs. Rielage moved to approve the hearing and Mr. Fiedeldey offered the second.

Mr. Corman. "Aye"
Mr. Fiedeldey. "Aye"
Mrs. Rielage. "Aye"

Updates

Mr. Spriggs reported that the Zoning Commission will consider the MonteVista zone change, which the board approved by resolution at their meeting on May 18, 2004, at 7:00 PM. The Zoning Commission will also hear a preliminary request on Benhill Drive for a proposed zone change from multi-family to planned office.

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Mr. Spriggs reported that we have received calls from the public works department on the Board's stipulations regarding water detention at the MonteVista development. We will be coordinating with the public works department to be sure the Board's requirements are met.

Mr. Corman asked about the former Ground Round property, which has overgrown weeds. Mr. Spriggs said that his department has an outstanding complaint.

ADMINISTRATION**Part-time Hire**

Mr. Foglesong requested the Board approve the hiring of Becky Butts as a part-time receptionist at the rate of \$11.00/hour, effective May 17, 2004. This is a cost-savings to the Township.

Mrs. Rielage motioned to approve the hiring and Mr. Fiedeldey provided the second.

Mr. Corman. "Aye"
Mr. Fiedeldey. "Aye"
Mrs. Rielage. "Aye"

PUBLIC HEARING

There was no public hearing.

CLERK'S REPORT

Mrs. Harlow asked for approval of payroll, purchase orders, and receipts. Mrs. Rielage made such motion and Mr. Fiedeldey offered the second. No discussion and the roll was called:

Mr. Corman. "Aye"
Mr. Fiedeldey. "Aye"
Mrs. Rielage. "Aye"

The Clerk has received the following receipts:

<u>REC</u>	<u>VENDOR</u>	<u>FOR</u>	<u>AMOUNT</u>
207-04	Police Department	Drug, DUI, St. Park, H Park	1,271.50
208-04	Public Works Department	Refund Check	79.20
209-04	Betty Montgomery	Liquor Permit fees	632.07
210-04	Fire & EMS Department	Inspection fee	25.00
211-04	Monty R., David F., Frank B.	Postage, cell reimb	17.21
212-04	Sr. & Community Center	Fees, rent, don	905.50
213-04	Fire & EMS Department	Memo receipt	
214-04	Public Works Department	Snow removal	473.48
215-04	Sr. & Community Center	Fees, don, lunch	289.88
216-04	Police Department	Forfeited drug money	255.00
217-04	Crawford & Company	Insurance check - repairs	1,608.00
218-04	Zoning Department	Certificates, other	1,051.00
219-04	Fire & EMS Department	EMS billing	11,331.21
220-04	Fire & EMS Department	FDIC overpay, cell calls, etc	644.60
221-04	Administration	Copies	4.00
222-04	Fire & EMS Department	Plan reviews	150.00

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223-04	Administration	OTARMA board mtg reimb.	690.00
224-04	Police Department	Court reimbursements	36.00
225-04	Parks & Serv. Department	Shelter reservation	35.00
226-04	Sr. & Community Center	Fees, rent, don, lunch, refresh	313.98
227-04	Dusty Rhodes	M.Court fines, Perm veh.	52,489.46
228-04	Fire & EMS Department	Reports, tower rent, EMS b.	1,353.77
229-04	Police Department	Unclaimed/abandoned prop.	755.25
230-04	Fire & EMS Department	Inspection fee	25.00
231-04	Sr. & Community Center	Crafts, fees, don, lunch, refresh	435.10
232-04	Dusty Rhodes	Highway local, gas, etc.	83,913.92
233-04	Police Department	DUI task force, SRO reimb.	6,906.98
234-04	Parks & Serv. Department	Shelter reservations	70.00
235-04	Fire & EMS Department	Commissary, reports, etc.	10,750.34
236-04	Crawford & Company	Engineers Inspection fee at SC	339.00
237-04	Fire & EMS Department	Plan reviews & inspections	
200 00			
238-04	Administration	Copies	0.20
239-04	Police Department	Reports	17.45
240-04	Sr. & Community Center	Fees, rent, don, lunch	1,257.00
241-04	Time Warner Cable	Franchise fee	76,041.83
242-04	Fire & EMS Department	Inspection fees	25.00
243-04	Parks & Serv. Department	Shelter reservations	70.00
244-04	Zoning Department	Certificates, BZA, amend.	8,278.94
245-04	Sr. & Community Center	Fees, don, lunch	45.75
246-04	Rumpke	Solid waste disposal fee	43,912.07
247-04	Fire & EMS Department	Plan review fees	200.00
248-04	Greg Snyder	Cell call reimbursement	5.00
249-04	Public Works Department	Cell reimb, copies, permits	72.60
250-04	Police Department	Court reimbursements	54.00
251-04	Sr. & Community Center	Fees, rent, don, lunch	771.64

Mrs. Harlow requested the Board approve fund transfers to cover bond payments for June and December:

BOND	FROM	TO	AMOUNT
Parks	1000-910-910-000	3102-931-000	\$228,700
Pub Works	1000-910-910-000	3103-931-000	\$137,250
Fire	1000-910-910-000	3301-931-000	\$184,152

Mr. Foglesong said that the Fire bond payment should not come from the general fund, but from the Fire fund. Mrs. Harlow made such correction:

BOND	FROM	TO	AMOUNT
Fire	2111-910-910-0000	3301-931-000	\$184,152

Mrs. Rielage made the motion to approve the fund transfers with the noted correction and Mr. Fiedeldej provided he second. Without discussion, the roll was called:

- Mr. Corman. "Aye"
- Mr. Fiedeldej. "Aye"
- Mrs. Rielage. "Aye"

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ADJOURNMENT

With no further business to come before the Board, at 9:16 PM, Mrs. Rielage motioned for adjournment. Mr. Fiedeldey offered a second

- Mr. Corman. "Aye"
- Mr. Fiedeldey "Aye"
- Mrs. Rielage "Aye"

Arthur E. Barlow
Clerk

[Signature]
President