

Held

June 14, 2011

OPENING OF MEETING

Mr. Deters called the meeting to order at 6:02 PM. Mr. Ritter and Mrs. Harlow were in attendance. Mr. Wolterman was absent.

EXECUTIVE SESSION

Mr. Reuter requested the Board enter Executive Session for the purpose of discussing pending and imminent litigation, matters relating to the compensation and benefits of public employees, and the negotiation of a public contract.

At 6:04 PM, Mr. Ritter made a motion to enter Executive Session and Mr. Deters offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Absent"

Mr. Deters reconvened the meeting at 7:02 PM. Mr. Reuter said no decisions or actions were made in Executive Session.

INVOCATION

Mrs. Harlow offered the invocation.

PLEDGE OF ALLEGIANCE

All recited the pledge of allegiance.

APPROVAL OF MINUTES

The Minutes of May 24, 2011 were submitted for approval. Mr. Deters indicated a correction to the spelling of his name on page 7; then made a motion to approve, with the correction. Mr. Ritter offered a second. No other corrections or discussion and the roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Absent"

PRESENTATIONS

Chief Meloy gave a presentation for Colerain Business Against Crime. The new Colerain Police Department "Community Resource Center" will be located at 7560 Colerain Avenue. It will be a central staging location for southern redeployment of Police Department Neighborhood Resource Officers and Bike Team Members. Invitations have been extended to the Hamilton County Sheriff's Office and Ohio State Highway Patrol to use the Center as a place to conduct Colerain Township patrol and investigative business; both agencies have accepted.

Proactive Police Department presence near the criminal activity center can help to mitigate the effect and presence of criminals. The Center will demonstrate the Township's efforts to revitalize the area. One nearby business has already initiated improvements to their business by painting the exterior of the business. Additionally, the business ownership has offered to repave their parking lot as well when our remodeling is complete.

Increased police presence through the redeployment of officers to Resource Center will, over time, provide an improved perception of this portion of the

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Township. It will lower "fear of crime" for residents and businesses. In time, through proactive involvement and community participation, there should be reduced rates of crime.

While the Colerain Police Department sub-station will not, itself, cure the problem; it demonstrates that the Township wants to be a part of the solution. The Colerain Police Department's Community Resource Center located at 7560 Colerain Avenue is approximately 1200 square feet of space. The property is now owned by the Township and the property has been the project of the Township, the Police Department and the "Colerain Businesses Against Crime"

Chief Meloy showed "before" photos, photos of some of the interior demolition, the re-construction work, completed roof work, plumbing being done, and general progress that is being made. Hope is to have it done before the end of the summer. The property purchased was at a cost of \$40,000 to the Township. The Colerain Police Department initially budgeted \$45,000 for rehabilitation of the property to become Colerain Police Department "Community Resource Center." The budget number was reduced more than 11% to address reduced revenue from State of Ohio, to an amount of \$40,000.

Sponsors from Colerain Businesses Against Crime include: Lincoln City National Bank, Schweirling Insurance, Nolte Precise Manufacturing, Knab Auto Body, Wunderland, Clippard Minimatic, Abercrombie & Associates, Peach Grove Animal Hospital, McCrossen Chiropractic, Cincinnati Mine Machinery, Fabulous Frames & Art and Premier Fitness.

To date the group has raised over \$50,000 in cash donations; and another \$39,000+ of in-kind donations to support the rehabilitation of the Center. The Center would not be this close to opening, if not for these committed business owners. As of this week, the Police Department has spent the \$40,000 budgeted by the Department on the project.

Paul Janszen and John Torbeck of Colerain Businesses Against Crime also spoke.

Mr. Janszen said in a time when people don't want to get involved, he's very proud of the businesses who got involved. Chief Meloy's vision took it the extra mile. He saw a problem and identified that we needed a better police presence.

Mr. Torbeck, of LCNB, called on the businesses on the committee to continue to support the Center. He's very encouraged by the response of the other businesses and residents expressing appreciation of the Township. He has seen first-hand the work the Police Department does. He's excited and wanted to be a part of the project. He then presented a \$25,000 donation to the Trustees on behalf of the Colerain Businesses Against Crime.

Mr. Ritter made a motion to accept the \$25,000 donation and Mr. Deters offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Absent"

Mr. Ritter thanked Mr. Janszen and Mr. Torbeck for their assistance with the Center project. He said it will be a real game changer for the Township.

Mr. Deters said this is a special community because of the business community. He looks forward to seeing this project to its end.

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POLICE REPORTS

Deputy Mike Hopewell, of the Hamilton County Sheriff's office, and Police Chief Meloy said reports would be given at the next meeting.

TRUSTEE REPORTS**MR. RITTER**

Mr. Ritter gave an update on the Memorial Committee. He said it is not just to honor fallen firefighters, but to the honor those in the larger Township community. A location committee, of residents, businesses, and Township staff, has been meeting. The location committee felt strongly that the location for the memorial should be the Colerain and Springdale corner. With the pending sale of Northgate Mall, the committee went to hiatus while that transaction worked though. Then, a resident, Mr. Acton came and wanted to include veterans. He met with the committee last week and decision was made that the corner will be the location for the memorial. He showed the concept drawing prepared by the architects. The committee will meet to discuss specifics.

Mr. Deters asked about the committee's concern regarding business development being too close to the memorial. Mr. Foglesong said just the opposite, as it will draw to the site.

MR. DETERS

Mr. Deters proudly announced the birth of his third child, a daughter, named Mary Deters.

CITIZEN ADDRESS

Bernie Fiedeldey, of East Miami River Road, commented on the proposed Memorial location at the Colerain and Springdale corner. He suggested the Township may want to talk to the new mall owner about the corner before going too far with the project as they may have different ideas.

Looking at the video from the last meeting, Mr. Fiedeldey commented that a resident was cited for a nuisance complaint for undeveloped land. He was concerned that this green space in its natural state is declared a nuisance. The resident was cited in a letter from the Zoning administrator for tall grass and weeds. Article 505.87 of the Ohio Revised Code was the basis for this violation. He reviewed the property maintenance code's purpose. What does green space in its natural state have to do with it?

Mr. Deters said this land had been cleared, so it wasn't in its natural state. This is a grey area and this is a residential neighborhood. Zoning offered to compromise and have the owner cut only 10' back. We must use our common sense because every property and neighborhood is different.

Mr. Fiedeldey said this is three acres of land in its natural state. He discussed the Colerain Conservationists Program which promotes green space in the Township. He couldn't understand why we would cite green space as a nuisance.

Mr. Deters said the frontage is not more than 30' from one neighbor to another neighbor. Zoning tried to reach an agreement. The frontage had an over-growth of unmaintained property.

Mr. Fiedeldey said that Mr. Deters lives in this neighborhood. Does he have a "dog" in this fight? Mr. Deters said that he does not.

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Mr. Fiedeldey said that they called green space a nuisance. What is the policy for the township to mow the right-of-way?

Mr. McClain said the township has a list of streets we mow. The right-of-way is maintained as they do the trees.

Mr. Fiedeldey cited the benefits of green space and how the trees remove the carbon from the air. He asked if the trustees are against the environment. The front strip, the right-of-way belongs to the township, not the land owner. So, it wasn't his problem to start with. Mr. Fiedeldey said you can't post a notice on right-of-way the structure if it is undeveloped land. What is the health and safety issue since that's the criteria of the citation?

Mr. Deters said that everyone knows that Mr. Fiedeldey and I do not agree on this, and that Mr. Fiedeldey feels the Board has made the wrong choice on this item.

Mr. Fiedeldey suggested the legal counsel or the attorney general make a decision on this.

Mr. Deters agreed to review and respond at next Trustee meeting.

UNFINISHED BUSINESS

PARKS & SERVICES

4th of July Update

Mr. Schwartzhoff reported that Rumpke is the primary sponsor. Current sponsorship income is \$29,650; an increase of \$3,450 over 2010. The estimated day-of receipts is \$8,500; with a total estimated income of \$38,150. The estimated cost of 2011 July 4th Spectacular is \$47,000. We have reduced spending 48% compared to 2010 (\$96,849 spent last year). In-Kind Donations are currently \$8,000. The actual cost of contracted fireworks show would be approximately \$50,000. By handling this in house with Fire Department personnel, our cost will be \$15,000. Colerain Township Police Academy volunteers work over 200 hours assisting with traffic control and parking. Shuttle Service starts at 5 PM, including access transportation with Springdale Road closed from 5:30 PM – Midnight. Estimated attendance for this year is 20,000-30,000; The Township spends approximately \$2.00 per person on this event.

Pre-registration runs until Friday, July 1 for the 14th Annual 5k Run/Walk. Race day registration begins at 6:30 AM. Over 400 walkers/runners are expected to participate. Of note, electronic chip timing added in 2010 for runners.

ZONING

Sharing Hope Update

Sharing Hope, in cooperation with Habitat for Humanity, was able to have a wheelchair ramp installed at 3524 Ripplegrove to increase mobility for a young man with cerebral palsy. In addition, siding was replaced on part of the house and a new driveway apron was poured. Many volunteers and donors came together to make this project happen, and the family is very grateful. Ron Novak did the architectural plans without cost to us, Lowe's gave discounts on the materials, Central Ready Mix gave a discount on the concrete, Habitat provided the siding, and two local churches provided lunches for the volunteers. Volunteers from Habitat for Humanity and Sharing Hope in Colerain Township worked together. Volunteer Paul Knue from Habitat led the work crews. Former

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Sharing Hope Coordinator Tammy Ketter-Edds brought everything together from the beginning. Dr. Roschke showed some before and after pictures.

Mr. Deters asked Dr. Roschke to estimate the number of projects that the Sharing Hope Program has completed. Dr. Roschke responded with a half dozen.

ADMINISTRATION

Compensation Correction

Mr. Foglesong requested the Board approve a correction increase for Chief Meloy back to April 3. The correct amount is \$89,866.85. The error occurred when the calculations were based on the incorrect current salary.

Mr. Ritter made such motion and Mr. Deters offered the second. The roll was called:

Mr. Deters. "Aye"
Mr. Ritter. "Aye"
Mr. Wolterman. "Absent"

NEW BUSINESS

FIRE DEPARTMENT

Pay Rate Change

Chief Smith requested the following part-time pay rate change: Michael Hilton to \$16.61/hour as a Firefighter/Medic/FAO, effective May 31, 2011.

Mr. Deters made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"
Mr. Ritter. "Aye"
Mr. Wolterman. "Absent"

POLICE DEPARTMENT

Police Officer Hire

Chief Meloy stated that the Police Department hiring process began in April of this year as a means to identify quality police officer candidates. From the pool of available candidates, Brian Huntington has been identified as a candidate we would like to hire. Brian has been offered a "Conditional Offer of Employment," pending his successful completion of a psychological evaluation, a medical examination, and the Board's approval. The physical examination was conducted on Thursday June 8th, while the psychological testing is scheduled for June 16th.

Mr. Huntington grew up in Anderson Township and graduated from Anderson High School in 2005. Brian is a 2010 University of Cincinnati graduate with a Bachelor's of Science Degree in Criminal Justice. Brian is also a 2010 graduate of the Great Oaks Police Academy and is certified as a Police Officer in the State of Ohio. Officer Brian Huntington will be paid at Step One of the Collective Bargaining Agreement, or \$46,248.45 per year. Upon Board approval, Brian will be required to complete a 12- week "Field Training" program along with a one-year probationary period

Chief Meloy then asked the Board to approve the hiring of Brian Huntington as Police Officer pending the successful completion of the psychological and medical testing. Upon approval, the tentative start date for Brian Huntington is June 20th.

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Mr. Ritter made such motion and Mr. Deters offered the second. The roll was called:

Mr. Deters. "Aye"
Mr. Ritter. "Aye"
Mr. Wolterman. "Absent"

Weekend Clerk Position Update

Chief Meloy said that in July of 2010, the Police Department began staffing the Police Department on the weekends, 10 hours each weekend day. Two part-time clerks were hired to fill the staffing requirement. In July of this year, it will be one year for the two positions. He provided the Board with some statistics. The most important statistic is that our two clerks handled 2,415 citizen contacts, either by telephone or in person at the Department. The benefit from this additional service is that our residents did not have to be redirected to another location or relate their story to another person by telephone. And finally, we are proud to state that this enhanced service to our community actually saved the Police Department money. After the expense of the part-time clerks' salary, the Department saved \$8,534.00, through the end of May 2011, through our handling of the 2,000+ requests for service, rather than passing the request onto the Communications Center. In the end, the approval for the weekend staffing positions, enhanced and bettered the Police Departments ability to respond to requests for service from our community and then saved the Police Department money in the process.

Registered Sex Offender Review

Chief Meloy reported that the Colerain Police Department that prepares monthly reviews the addresses of "registered" sex offenders living in Colerain Township. The Department has conducted this review since late 2005 and during that time, partnered with the Sex Offender Unit from the Hamilton County Prosecutors Office as well as the Hamilton County Sheriff's Office's Sex Offender Unit.

Because of the number of offenders within the county and the available manpower within the Sheriff's Office Sex Offender Unit, we offered our assistance and assumed the responsibility for verifying the addresses of offenders here in Colerain Township. Over a period of three weeks, officers from Colerain Police conducted checks of 85 offenders at their reported address. From the checks, our officers found eight registrants did not live at the address provided to Hamilton County. Two individuals were residing too close to a school and are now in the process of moving. Five registrants are no longer required to register their address and two offenders from our monthly review were found to have failed to register with the Sheriff's Office. Warrants are being filed on the two offenders by the Sex Offender Unit. The verification reports were completed and forwarded onto the Hamilton County Sheriff's Office, Sex Offender Unit. Needless to say, our relationship with the Unit is one of a kind and according to the Unit, we are the only community they are aware of that conducts the review of our registrants on a monthly basis.

Mr. Deters said that, often times, a horrible incident is what identifies these people. He commends them for being proactive with this. Chief Meloy said that Lt. Meyer works on this every month.

Pay Journalization

Chief Meloy reported that effective June 16, 2011 Officer Nick McCarthy will receive compensation at the "police officer" Step Three rate of pay. Officer McCarthy, per the terms of the current collective bargaining agreement, will receive an annual wage of \$55,041.70 per year.

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PARKS & SERVICES**Part-Time Seasonal Hire**

Mr. Schwartzhoff requested to hire Adam Gause as part-time seasonal employee at \$8.93 per hour beginning June 16, 2011. This is a replacement employee.

Mr. Ritter made such motion and Mr. Deter offered the second. The roll was called:

Mr. Deters. "Aye"
Mr. Ritter. "Aye"
Mr. Wolterman. "Absent"

ZONING**Part-Time Rate Change**

Dr. Roschke reported to the Board that Patrick Dilbert had successfully completed this fourth year of service as of May 1. She requested an increase to Inspector Dilbert's rate of pay of 1.5% from \$13.66 to \$13.86 per hour, effective May 1, 2011.

Mr. Deters made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"
Mr. Ritter. "Aye"
Mr. Wolterman. "Absent"

Nuisance Resolution

Dr. Roschke read, by title, Resolutions 41-11 and 42-11, Nuisance Abatements. Mr. Deters made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"
Mr. Ritter. "Aye"
Mr. Wolterman. "Absent"

ADMINISTRATION**Public Hearing – Estimated Budget**

Mr. Foglesong requested the Board set July 12, 2011, during the regularly scheduled Board meeting, for holding the public hearing on the 2012 estimated budget, as the budget needs to be turned into Hamilton County by July 19th.

Mr. Deters made such motion and Mr. Ritter offered the second.

Mr. Ritter asked about the Financial Advisory Committee's (FAC) involvement and how the amounts of the department cuts were determined

Mr. Foglesong stated each Department had input toward budget cuts. FAC knows that the budget is based on the worst-case scenario of the projected state cuts. Each department was then given a budget, based on projected cuts. We had to work backward from available resources, with cuts across the board. The FAC will review the budget at their June 29, 2011, meeting.

The roll was called:

Mr. Deters. "Aye"
Mr. Ritter. "Aye"
Mr. Wolterman. "Absent"

RECORD OF PROCEEDINGS

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BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

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FISCAL OFFICER REPORT

Mrs. Harlow said financial reports are available for viewing at the Administration Office weekdays during regular business hours; or you can call or email to receive information.

Mrs. Harlow asked for approval of payroll, purchase orders, and receipts. Mr. Ritter made such motion and Mr. Deters offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Absent"

The Fiscal Officer has recorded the following receipts:

<u>REC</u>	<u>VENDOR</u>	<u>FOR</u>	<u>AMOUNT</u>
297-2011	Fire & EMS Dept.	Plan Review	\$125.00
298-2011	Overhead Door	Refund from check sent to incorrect vendor	\$172.00
299-2011	Time Warner Cable	Franchise Fees – March 31, 2011	\$88,277.97
300-2011	David Foglesong	Cell Phone Usage	\$20.00
301-2011	Rumpke Sanitary Landfill	Solid Waste Disposal Fee – April	\$70,576.36
302-2011	Police Dept.	Citizens Academy reimb. for CC charge for Redman Suit	\$1,539.50
303-2011	Fire & EMS Dept.	Medic reimb., reimb., squad wreck, tower Reimb., inst. class, cell calls, tee shirts, postage, reports, signs, CTTC elect. reimb., finger	\$7,886.82
304-2011	Police Dept.	Court Reimb.	\$108.00
305-2011	Police Dept.	Correction	\$200.00
306-2011	Police Dept.		\$25.00
307-2011	Police Dept.	Juvenile Traffic Fines	\$25.00
308-2011	Police Dept.	Salaries	\$205.68
309-2011	Sr. & Community Ctr.	Membership \$22.50, Classes \$20, Lunch \$59	\$100.50
310-2011	Sr. & Community Ctr.	Membership \$10, Classes \$338, Donation \$8, Lunch \$6.50	\$1,154.50
311-2011	Parks & Services	Shelter Rentals, Baseball Field Rental, Donation Wert Playground, Vending Machine	\$11,073.45
312-2011	Parks & Services	Shelter Rentals, AT&T Rental	\$157.42
313-2011	Police Dept.	Forfeited Currency	\$4,360.00
314-2011	Police Dept.	Court Reimb.	\$102.00
315-2011	Sr. & Community Ctr.	Membership \$22.50, Classes \$274, Rent Event Dep. \$350, Lunch \$32.75	\$679.25

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316-2011	Sr. & Community Ctr.	Membership \$12.50, Classes \$606, Rent Event Dep. \$350, Rent Event Fee \$350, Lunch \$13.75	\$1,332.25
317-2011	Zoning Dept.	Certificates, Other	\$1,370.00
318-2011	Hamilton County Auditor	Estate Tax Advance	\$400,000.00
319-2011	Hamilton County Auditor	April Munc. Court Fines, April Permissive Motor Veh.	\$39,243.17
320-2011	Hamilton County Auditor	May Gas Excise, TPP Reimb.	\$181,059.52
321-2011	Hamilton County Auditor	April Motor Veh. Reg., May Local Gov. Hgwy., May LGF	\$112,431.70
322-2011	Hamilton County Auditor	1 st Half Real Estate Settlement	\$218,178.08
323-2011	Hamilton County Auditor	1 st Half Mobile Homes	\$1,989.99
324-2011	Police Dept.	Police Resource Ctr.	\$25,000.00
325-2011	Hamilton County Auditor	1 st Half Real Estate Settlement	\$218,178.08
326-2011	State of Ohio	1 st Half Real Property Rollbacks	\$1,042,628.85
327-2011	Council on Aging	COA	\$2,734.07
328-2011	EMS Billing	EMS Billing	\$112,373.44
329-2011	Fifth Third Bank	Investment Primary	\$256.46
330-2011	Fifth Third Bank	Investment Primary	\$506.35
331-2011	Hamilton County Auditor	March Tipping Fees	\$631.97
332-2011	Hamilton County Auditor	Estate Tax Advance	\$3,310.00
333-2011	Hamilton County Auditor	2 nd Half Re: Advance	\$156,000.00
334-2011	Administration	Postage Reimb. Fire Dept.	\$3.66
335-2011	Administration	Postage Reimb. Police Dept.	\$268.88
336-2011	Administration	Postage Reimb. Parks	\$185.26
337-2011	Administration	Postage Reimb. Sr. Center	\$133.32
338-2011	Sr. & Community Ctr.	Membership \$15, Classes \$239.50, Lunch \$43.25	\$297.75
339-2011	Zoning Dept.	Certificates	\$1,185.00
340-2011	Police Dept.	Tow Fee	\$225.00
341-2011	Police Dept.	Tow Fee	\$165.00
342-2011	Police Dept.	Drug, DUI and State Park Fines	\$700.00
343-2011	Fire & EMS Dept.	EMS Billing	\$438.76
344-2011	Police Dept.	Court Reimb.	\$66.00
345-2011	Police Dept.	May Reports	\$12.85
346-2011	Sr. & Community Ctr.	Membership \$65, Classes \$1002, Lunch \$33.50	\$1,100.50

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347-2011	Police Dept.	Tow Fee	\$150.00
348-2011	Police Dept.	Tow Fee	\$120.00
349-2011	Jerry Grayson	Copies	\$1.00
350-2011	Parks & Services	Shelter Rentals	\$500.00
351-2011	Public Works Dept.	ROW Permits, Snow Removal	\$4,206.00
352-2011	Public Works Dept.	Snow Removal	\$150.00
353-2011	Fire & EMS Dept.	Foster Care	\$15.00
354-2011	Fire & EMS Dept.	Plan Review	\$100.00
355-2011	Fire & EMS Dept.	Shirt, decal, CTTC elec., CTTC rent, cell calls, copies, CPR, reports, commissary, donation	\$9,587.26

Mrs. Harlow requested the following appropriation adjustments:

- For the General Fund, \$3,600.00 from line 1000-930-930-0000 contingencies to line 1000-110-314-0000 auditor and treasurer fees
- For the Road and Bridge Fund,
 - \$600.00 from line 2031-330-381-0000 insurance to line 2031-330-314-0000 auditor and treasurer fees
 - \$600.00 from line 2031-330-382-0000 insurance to line 2031-330-314-0000 auditor and treasurer fees
- For the Police District, \$425.00 from line 2081-21-599-0000 other to line 2081-210-314-0000 auditor and treasurer fees
- For the Fire District, \$2,100.00 from line 2111-220-599-0000 other to line 2111-220-314-0000 auditor and treasurer fees

Mr. Deters made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"
 Mr. Ritter. "Aye"
 Mr. Wolterman. "Absent"

Mrs. Harlow said she was thrilled to hear the news that five Double Dutch teams, from the Skyline Community Center, will be on their way to the American Double Dutch League's world championships in at Sumter, S.C. On Saturday the center held a car wash and a cookout featuring a jump-rope demonstration. About \$2,000 more than they needed for this trip was raised in donations. One of the Double Dutch teams, New Edition, will be defending its first-place, gold-medal for the third consecutive year.

Mr. Deters made a motion to executive session for the purpose of discussing the employment and compensation of public employees. Mr. Ritter offered a second.

Mr. Deters. "Aye"
 Mr. Ritter. "Aye"
 Mr. Wolterman. "Absent"

The board returned from Executive Session at 8:56PM and Mr. Deters said there was nothing to report.

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ADJOURNMENT

With no further business to come before the Board, at 8:56 PM, Mr. Ritter motioned for adjournment. Mr. Deters offered a second.

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Absent"


Fiscal Officer


Trustee


Trustee

Trustee